

Shore Mariner Condominium Association, Inc.
ALTERATION APPLICATION and ACKNOWLEDGEMENT

Owner's Printed Name: _____ Unit: _____

Address: _____ Phone: _____

Company/Contractor name _____

Describe in detail, type of alteration and materials to be used: (If more space is required, please attach to this form.) _____

Approximate start date _____ completion date _____

An application requesting approval for any alteration that occurs outside the exterior walls of the building and is, therefore, common element, **MUST BE ACCOMPANIED BY A SKETCH INDICATING LOCATION, SIZE AND TYPE OF CONSTRUCTION AND OTHER PERTINENT INFORMATION AS MAY BE NECESSARY.**

If approval is granted, it is not to be construed to cover approval of any County or City Code Requirements. A building permit from the appropriate building department is needed on most property alterations and/or improvements. The Board of Directors shall have no liability or obligation to determine whether such improvement, alteration and addition comply with any applicable law, rule, regulation, code or ordinance.

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, the applicant, their hires and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration, or addition.

IT IS UNDERSTOOD AND AGREED THAT THE SHORE MARINER CONDO ASSOCIATION, INC. AND AMERI-TECH MANAGEMENT, INC. ET AL, ARE NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE HOMEOWNER AND ITS' ASSIGNS ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE.

OWNER'S SIGNATURE: _____ Date: _____

ACTION TAKEN BY THE ASSOCIATION:

DATE: _____ APPROVED: _____ NOT APPROVED: _____

This application is good for 90 days from date of approval

Ameri-Tech Community Management 24701 us Highway 19 North Suite 102 Clearwater, FL 33763
Manager: James Myrthil 727-726-8000 ext 273, jmyrthil@ameritechmail.com

AUTHORIZED SIGNATURE FOR THE BOARD OF DIRECTORS

ALTERATION APPLICATION ACKNOWLEDGEMENT OF FULL UNDERSTANDING

Compliance issues: The unit owner is responsible for worker's access onto and into Shore Mariner property, and supervision of those workers. If the unit owner is not available, the unit owner must arrange for someone, other than Shore Mariner employees, to be responsible for the workers, materials and equipment. (SM Rules and Regs 16.1 below)

- Work hours are Monday-Saturday between the hours of 8 and 5 (SM Rules and Regs 16.6 below)
- Owner is responsible for any damage to the property (SM Declaration 12.1 below)
- Workers to use the loading zone to load and unload only- not to park. If guest parking is only option then the owner's unit number must be fully displayed on the dashboard. (SM Rules and Regs 16.5 below)
- Work is to be done only in approved areas of the property. (SM Rules and Regs 16.3 below)
- Keep property clear of waste materials and debris daily making sure the walkways and elevators are clear at all times during construction. (Sm Rules and Regs 16.7 below) Contractors are NOT to use SM dumpsters for debris and waste materials.
- Elevator restrictions - No elevator may be propped open or restricted from standard operation. Holding an elevator door will cause a time out and shut down the elevator. Padding **MUST** be up for elevator protection and **removed after use**. Door tracks must be cleared of debris. Cost of any repair or elevator service will be billed to the owner, who can then re-bill the contractor. (See 12.1 in Rules and Regs below)
- New window installation must include photographic documentation of buck strip, waterproofing and flashing per current building code.
- If work involves balcony flooring, carpeting is not allowed. Tile flooring requires 1/2" horizontal space between tile and balcony cage for drainage purposes. (Tile cutting must be done inside an owner's unit or the paved areas adjacent to the north and south trash rooms.)
- No smoking in the building.

REFERENCE: Shore Mariner Rules and Regulations, September 21, 2023

XVI-UNIT OWNER'S CONTRACT WORKERS

- 16.1 Prior to beginning renovations, the unit owner is responsible for notifying Property Manager of his/her intentions, and ensuring that Workers have insurance, and for all permits required to perform any renovation.
- 16.2 The unit owner is responsible for worker's access onto and into Shore Mariner property, and supervision of those workers. If the unit owner is not available, the unit owner must arrange for someone, other than Shore Mariner employees, to be responsible for the workers. materials and equipment.
- 16.3 All cutting, mixing grout, painting and assembling must be performed inside owner unit, at paved areas adjacent to the north and south trash rooms or inside the worker's truck. Walkways, paved areas or other common areas are not to be used for these purposes, or for the storage of materials and equipment.
- 16.4 Elevator pads are available to protect the elevator from damage and **MUST** be used.
- 16.5 Workers may use the loading zones for that purpose, but may not park in the loading zones. The workers' vehicles may be parked in the unit owner's space, on public streets, or in guest spaces. Worker's vehicles may not be parked at Shore Mariner overnight.
- 16.6 Worker's hours are limited to 8:00 A.M. to 5:00 P.M. No work is to be performed on Sundays or major holidays. If an emergency occurs requiring work during these times, it must be reported to the Property Manager immediately.
- 16.7 Immediate cleanup of trash, caused by unit owner's contracted workers, on walkways, in elevators, and other common areas is required by the unit Owner's contracted workers. Trash chutes are not to be used to dispose

of construction trash or materials.

16.8 Shore Mariner employees shall not provide worker access to an owner's unit.

16.9 Door and window replacement rule: The installer must provide photographic documentation that the perimeter buck strips are sound and not rotted, and that the window / door opening has been flashed in accordance with Section 1405.4 of the Florida Building Code which requires the openings to be flashed per the attached standards.

Shore Mariner Declaration 12.1: Negligence. An apartment owner shall be liable for the expense of any maintenance, repair or replacement rendered necessary by his act, neglect or carelessness, or by that of any member of his family, or his or their guests, employees, agents or lessees, only to the extent that such expense is not met by the proceeds of insurance carried by the Association. An apartment owner shall pay the amount of any increase in insurance premiums occasioned by use, misuse, occupancy or abandonment of an apartment or its appurtenances, or of the common elements and limited common elements.

Please sign below to acknowledge and agree to these restrictions.

OWNER'S SIGNATURE: _____ Date: _____

CONTRACTOR SIGNATURE: _____ Date: _____